

PARTICIPATE IN THE DEVELOPMENT OF THE CANADIAN DIETETIC REGISTRATION EXAMINATION

Consider sharing your professional expertise by participating in the development of the **Canadian Dietetic Registration Examination (CDRE)**. You will find this a rewarding experience that will enhance your professional development. Registered Dietitians are needed from across Canada and from a wide range of practice areas. Participants are selected following a review by the Exam Development Committee, which usually meets in January. Selections are based on achieving a balance for geographical and practice area representation. All applicants are contacted following the review.

You are invited to participate if you are:

- registered with a Provincial Regulatory Body as a member in good standing
- currently working in dietetics

ITEM WRITERS

Item writing involves the development of multiple-choice questions for the CDRE. A professional Testing Consultant provides in-depth training and on-going consultation. The commitment involves attending a 3-day group item-writing session usually held Friday, Saturday, and Sunday in late May/early June in Toronto, Ontario (the location may change). During the 3-day meeting, you will conduct the necessary research and prepare questions, then review and revise the questions together with other item writers and the Testing Consultant. Accommodation, travel, and meal expenses are covered and an honorarium is provided.

Please consider becoming an Item Writer if you:

- think critically and creatively
- express ideas effectively verbally and in writing
- have good problem-solving skills
- work effectively on teams
- have some knowledge of the competencies required to become an entry-level dietitian
- have at least two years dietetic work experience

ITEM APPRAISERS

This consists of reviewing newly developed exam items for accuracy, clarity and applicability to dietetic practice in Canada. A professional Testing Consultant provides in-depth training via a live web audio-conference usually in September. To participate in this conference, you will need a computer with internet access to view the presentation and a separate connection for telephone to participate in the audio portion of the conference (to hear the presenter and to ask questions). You do not need a video camera to participate. Computer connection using dial-up will not work for this.

After the training conference, you will be asked to review 15-25 exam questions. You will be provided with an access code to access the item appraisal system and will be asked to enter your comments and suggestions online. This work will usually occur in October with a goal of completing the appraisals by the end of October. The training

conference and item appraisal takes approximately 5 hours. You can work from your own computer to input your review so no travel is required. Any expenses are covered and an honorarium is provided.

Please consider becoming an Item Appraiser if you:

- have excellent editing and writing skills
- have some knowledge of the competencies required to become an entry-level dietitian
- have at least five years dietetic work experience

FRENCH TRANSLATION REVIEW COMMITTEE

The French Translation Review Committee reviews and verifies the French translation of the CDRE and ensures accuracy of specialized terminology in French. This requires 2-3 hours of reading prior to the review meeting. The meeting is held during a weekend in late April/early May to finalize changes to the translated exam. Meeting location varies depending on committee membership. Accommodation, travel, and meal expenses are covered and an honorarium is provided.

Please consider becoming a member of the French Translation Review Committee if you:

- currently work in a French/bilingual environment related to dietetics
- are Francophone with a very good understanding of English
- have very good verbal and written communication skills
- have some knowledge of the competencies required to become an entry-level dietitian
- have good knowledge of the terminology used in various areas of dietetic practice
- work effectively on teams

**Please complete the attached application form and security declaration and send to the:
Registrar, College of Dietitians of Alberta, office@collegeofdietitians.ab.ca**

Canadian Dietetic Registration Examination

SECURITY DECLARATION

This Statutory Declaration reflects the ALLIANCE of CANADIAN DIETETIC REGULATORY BODIES policy regarding the provision of information about the Canadian Dietetic Registration Examination (CDRE). It is intended to ensure equity and standardization for all candidates across the country.

Your position as an Item Writer or Item Appraiser precludes your participating in any kind of information session regarding the CDRE. You are prohibited from discussing any aspect of the CDRE process with any person, other than another Writer or Appraiser. This includes both formal presentations and casual requests for clarification or explanation.

If you receive a request to speak to interns, any future candidates, or those associated with dietetic programs, you are required to decline and refer the person making the request to the Regulatory Body with which you are registered.

I agree to follow the above Policy:

Name (print) _____

Signature _____

Regulatory Body _____

Membership # _____

Date _____

This form will be forwarded and kept on file with the Alliance of Canadian Dietetic Regulatory Bodies.

*Since many dietitians list CDRE-related activity in their annual professional development activities, you may continue to do this, by listing it in a general way. e.g. participated in CDRE-related activities.