

COLLEGE

Briefings

Spring 2022 Edition

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Survey – *Standard of Practice: Continuing Competence Program Requirements*

Under *Bill 46: Health Statutes Amendment Act*, Continuing Competence Program Requirements is being relocated from the *Registered Dietitians and Registered Nutritionists Profession Regulation* to the College's *Standards of Practice*, however the program details are not changing at this time.

Despite program requirements remaining the same, as required under the *Health Professions Act*, the College must provide regulated members the opportunity to review and comment on the Standard. The College emailed all registrants on April 13, 2022 with a link to a survey seeking input on the clarity of the statements and indicators. The survey has now closed.

The College thanks all registrants who provided their input and feedback. The College will now provide the *Standard of Practice: Continuing Competence Program Requirements* to the Alberta Government for review and further stakeholder consultation.

Professional Liability Insurance is required for all Practicing RDs

Under College policy, all practicing regulated members of the College are required to carry Professional Liability Insurance (PLI) of at least two million dollars per occurrence. The College accepts both employer provided insurance (*employee is covered under a blanket policy for the employer*) as well as personal Professional Liability Insurance (*RD has purchased their own PLI policy*).

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When determining whether you have sufficient PLI, regulated members should consider the following:

- Employer policies do not always cover expenses such as legal defense or indemnity for damages in professional disciplinary matters.
- An employer's insurance company may sue you for reimbursement of any money they paid out because of your actions.
- Personal PLI follows you if you work at multiple sites with more than one employer.
- When you retire or leave employment, personal PLI covers you for a period during which patients/clients may still bring a claim against you.
- Your employer insurance may not cover you for any advice or volunteer work you do outside of your regular work hours.

Liability insurance has two purposes:

Protecting the Public: Professional liability insurance provides financial compensation for the public in the event of damages caused by a regulated member. Clients need to know they have recourse in the event of harm. Knowing that they can access a professional's insurance, by way of a claim or lawsuit against a professional's liability insurance, provides them with a sense of security when they seek treatment.

Protecting the Practitioner: Professional liability insurance protects regulated members from having to pay personally for any harm that clients suffer because of the RD's conduct. If the regulated member does not have insurance and are successfully sued for negligence, they will be personally liable for any damages awarded to the client. Even in the cases where the RD is found not to have been negligent, they will still have to finance the cost of defense. Funding the defense is something else that professional liability insurance will cover.

Information on liability insurance and where to purchase personal PLI can be found on the College website, under [For Dietitians – Liability Insurance](#).

Continuing Competence Program (CCP) Audit Process

Continuing Competence Program (CCP) submissions were completed by all regulated members for 2021/2022. The CCP audit process has begun in May 2022. Those members selected for CCP document audit for 2021/2022 have been contacted by email in early May.

For any regulated members selected for Review Audit, you will see this selection noted in your [Login for Regulated Members](#) under "My Audits". Please note, no action is required from you unless you are contacted by the College.

For any regulated members selected for Document Audit, in addition to having a record noted in your "My Audits" section online, you will also receive an email requesting the required documentation. The College will communicate by email when requesting audit documentation.

Under the *Health Professions Act*, all regulated health colleges are required to have a Continuing Competence Program in place. It is the legislated mandate of the College to ensure

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regulated members maintain their professional competence related to practice. It is the professional responsibility of every regulated member to ensure that they are completing their CCP each year and are maintaining complete and accurate records.

Further information on the Continuing Competence Program, including information to assist you in completing the program requirements throughout the year, can be found on the College website under the [For Dietitians section](#).

Canadian Dietetic Registration Examination (CDRE)

For all Temporary regulated members who are scheduled to complete the **May 19-20, 2022** sitting of the Canadian Dietetic Registration Examination (CDRE), the College anticipates receiving the results by early July 2022.

For all candidates for the **November 3-4, 2022** sitting of the CDRE, the Alliance of Canadian Dietetic Regulatory Bodies (the body that administers the national CDRE) anticipates continuing to offer the CDRE through online, remote proctoring with Meazure Learning (Yardstick and ProctorU).

If you have any questions regarding the CDRE, please check out our [website here](#) or contact Lisa Omerzu, Executive Assistant & Registration Coordinator at the [College office](#).

Contacting the College Office

The College office hours are Monday-Friday from 9:00am to 4:00pm. College staff are available by phone or email during regular business hours. If we are unable to assist you when you call the office, please leave a message, or send an email. We will address all questions or requests as soon as possible.

The College office is open by appointment only. Please call the College office at 780-448-0059 to schedule an appointment. The College may have limitations in place for the health and safety of any visitors and the College staff.

Doug Cook, Registrar & Executive Director
Lisa Omerzu, Executive Assistant & Registration Coordinator
Shannon Eklund (Mackenzie), Director of Professional Practice

Ensuring your Profile is Current

The College reminds all Dietitians that as regulated professionals, you have a duty to update your profile within 30 days of any change in the information required for the College's Register. This includes changes to your legal name, contact information (phone and email), mailing address, and employment information. You may update your profile information online by logging onto the [Login for Regulated Members](#) to complete a Profile Update.

If any information found on the [Public Register](#) is inaccurate or incomplete, please [contact the College office](#) to request a correction.

Making sure you receive CDA emails

The College office primarily communicates with regulated members through email and through information provided on the College website. To ensure that you are receiving all important communications from the College office in a timely manner, please ensure that you have added **CDA Administration** (office@collegeofdietitians.ab.ca) to your safe sender list or address book.

Adding our sending domain (collegeofdietitians.ab.ca) to your list of accepted email senders (often referred to as a "whitelist", "safe list", or "list of privileged senders") will ensure that you receive College communications from all College email addresses.

Failure to receive emails from the College does not excuse missed deadlines or requirements for maintaining your registration.

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**COLLEGE OF DIETITIANS
OF ALBERTA**

The College of Dietitians of Alberta office is located on Treaty 6 territory, and respects the histories, languages, and cultures of First Nations, Métis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our vibrant community.