

Alliance Seeking Volunteers for the National Exam's Item Writing Committee

The Alliance of Canadian Dietetic Regulatory Bodies (the Alliance) is the group of dietetic regulators from across Canada. In a consistent national approach, the Alliance members work together to support the regulatory mandate of each provincial jurisdiction to protect the public interest. The Alliance administers the Canadian Dietetic Registration Examination (CDRE) and is seeking volunteers to serve on the Item Writing Committee.

This committee develops multiple-choice items based on the exam blueprint and the guidelines for writing multiple-choice items. All item writers are provided with an orientation on developing test questions and work under the direction and oversight of the examination company (Meazure Learning).

Currently, the Alliance is recruiting dietitians with lived and/or practice-based experience related to Indigenous foodways. Those with experience working with marginalized populations and knowledge of cultural safety and humility would also be helpful to support the committees' work.

The Alliance is committed to fostering diversity and inclusion. The Alliance encourages expression of interest from registrants who identify as First Nations, Métis and Inuit peoples, members of visible minorities, persons with disabilities, and those who identify as 2SLGBTQ+. For committee membership, we are seeking a broad representation from dietitians in different practice areas, geographical locations, urban and rural practice settings, both entry-to-practice and experienced dietitians, and years of practice to reflect the diversity of registrants.

Time Commitment and Travel

For 2025, committee members must be able to commit to the following schedule:

- 2-hour virtual meeting – September date TBD
- 2-hour virtual meeting – October date TBD
- Meetings in Toronto for 3 days (October 28, 29 and 30).

An honorarium will be provided, and expenses will be reimbursed according to the Alliance's expense policy.

Are you...

- Able to think conceptually and able to translate competencies into multiple choice items,
- Able to review the practice of dietetics in broad and general terms, and
- Able to think critically and creatively and express your ideas effectively both orally and in writing?

If you are available to attend meetings on all meeting dates, please complete the attached application form by **July 31, 2025** and email it to cdre.manager@dieteticregulators.ca with your current resume.

ITEM WRITING COMMITTEE – APPLICATION FORM
Canadian Dietetic Registration Examination

Please use your preferred method of contact.

Name:

Address:

City:

Province:

Postal Code:

Telephone:

Email:

Dietetic Education and Work Experience (please include your resume)

_____ year when you were first registered as a dietitian

_____ number of years you have practiced dietetics

Area of Current Practice (please check all that apply)

- | | | |
|---|--|---|
| <input type="checkbox"/> Clinical | <input type="checkbox"/> Business & Industry | <input type="checkbox"/> Private Practice |
| <input type="checkbox"/> Community | <input type="checkbox"/> Academic | <input type="checkbox"/> Communication |
| <input type="checkbox"/> Food Service | <input type="checkbox"/> Internship Program | <input type="checkbox"/> Other (specify) |
| <input type="checkbox"/> Administration | <input type="checkbox"/> Research | |

Areas of Special Interest/Abilities

Professional Reference:

Name:

Title:

Telephone:

Email:

Please complete the attached application form by **July 31, 2025** and email it to cdre.manager@dieteticregulators.ca with your current resume.

For Office Use Only:

VERIFICATION OF REGISTRATION IN GOOD STANDING

☐ The above named individual is registered in good standing

Name of Regulatory Body

Registrar

Date